

CITY OF TAYLORSVILLE
CITY COMMISSION MEETING

June 4, 2013

The City of Taylorsville City Commission held a Regular meeting on Tuesday, June 4, 2013 at
5:00 p.m., at the City Hall Annex.

Present were:

Don Pay, Mayor
Beverly Ingram, Commissioner
Kathy Spears, Commissioner
Ellen Redmon, Commissioner
Jack Proctor, Commissioner

Staff present:

John Dale, Jr., City Attorney
Steve Biven, City Clerk
Harold Compton, Public Works Director

Randy McConnell, Comptroller
Toby Lewis, Police Chief
Lisa Ware, Co Treasurer

Item #1

Mayor Pay called the meeting to order at 5 p.m. and asked the group to join him in a brief moment of meditation followed by a recital of the Pledge of Allegiance.

Item #2 – *Consent Calendar*

Motion made by Commissioner Proctor and seconded by Commissioner Spears to approve the Consent Calendar for May, 2013. Motion carried 5 – 0.

Item #3- **Amendment of April 2, 2013**

Motion was made by Commissioner Spears and seconded by Commissioner Ingram to amend the April 2, 2013 Minutes. Commissioner Spears, Commissioner Proctor, Commissioner Ingram and Commissioner Redmon voted in favor. Mayor Pay opposed. Motion carried 4-1

Item #4 – *Comments by the Mayor*

Mayor Pay presented Proclamations to Brandon Marshall with the Kentucky State Police and to Craig Smith with the U.S. Marshalls Service for their assistance with the radio communication. He also presented Chief Nathan Nation of the Taylorsville-Spencer County Fire Department with a Proclamation for his assistance with the radio communication.

Item #5 - Sheriff Buddy Stump was present to update the commission on the new radio system. He stated that the citizens of the city were also citizens of the county. He said that the Sheriff's

Department could communicate with all the agencies in the county. He asks Chief Lewis if the City had its own frequency. Sheriff Stump stated that there needed to be a MOU between the Sheriff's Department and the City Police Department. **Motion was made by Commissioner Proctor and seconded by Commissioner Spears to accept the MOU with the Sheriff Department and have Chief Lewis sign it.** Motion carried 5-0.

Item #6 -*Committee Reports*

a) Engineering Projects (Sisler-Maggard Engineering, PLLC)

i) Highway 44 Sewer Line Update – Public Works Director Harold Compton stated that the project was closed. **Motion was made by Commissioner Redmon and seconded by Commissioner Spears to sign the Certificate of Completion for the Highway 44 Sewer Project.** Motion carried 5-0.

ii) Highview Street Upgrade – Some streets in the subdivision will be some blocked off for repairs at times. Joe Sisler with Sisler- Maggard Engineering was present to give an update. He stated that the project is going to be about 10% under budget and that the goal was to be finished by the end of the next week.

iii) Main Street Closeout - The Main Street Project has been closed out.

iv) Contract renewal for SME – Clerk Biven asked if the commission wanted to continue it contract with Sisler-Maggard. Mayor Pay asked Joe Sisler how many years they had been working with the City and Mr. Sisler stated 14 years. Comptroller Randy McConnell stated that SME donated about \$30,000 of in-kind services for the Main Street Project. **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to accept the contract renewal with SME.** Commissioner Spears, Commissioner Proctor, Commissioner Ingram and Commissioner Redmon voted in favor. Mayor Pay opposed. Motion carried 4-1.

b) Main Street (Linda Street)

Mrs. Street asked for approval of Scott Street as a voting member for the Main Street Committee. **Motion was made by Commissioner Spears and seconded by Commissioner Ingram to approve Scott Street as a voting member of Main Street.** Motion carried 5-0.

Mrs. Street stated that the Flea Market was a success and netted about \$200.

The tree project on the grounds across from city hall has been approved by the State. Main Street would like to know what the City role will be. There was discussion on the possibility of renting equipment to dig the holes for the trees and using the Class D Felons to help plant the trees. **Motion was made by Commissioner Proctor and seconded by Mayor Pay to help plant trees and pour concrete pads under the benches.** Motion carried 5-0.

Mrs. Street stated that the Main Street Committee is working on the Progressive Dinner that is set for September 28, 2013.

The Main Street Committee would like a motion from the City to allow Main Street to keep the additional funds from the sale of the plaques, planters, etc. to pay for items not completed from

the initial design. The commission would like to see a list of potential outstanding items before deciding on this issue.

Thanks were giving to Commissioner Ingram and Public Works Director Compton for their help in finishing the planter boxes and planting the roses before the Gourd Festival.

The commission would like the contract for the new Main Street Manger to be a 13 month contract starting June 4, 2013 and going through June 30, 2014. Clerk Biven is to draw up a contract and bring it back for the commission's approval.

Item #7 - *Public Comment*

There was no public comment at this time.

Item #8 - *Old Business*

There was no old business at this time.

Item #9 - *New Business*

a) Department Reports

Financial Report –Mr. McConnell, City Comptroller provided commission with a Cash Analysis Report and Overtime Report. The City is fully collateralized at all three banks. The General Fund Balance Sheet and Income Statement were also provided.

Revenues: Year to date Property Taxes is \$146,979 net of discounts. Budget FY2013 – \$150,000. Year to date Insurance Premium Revenue is \$163,770. Budget –FY13 - \$180,000. 1st Qtr. 13 - \$35,358. Year to date Occupational License receipts are \$256,819. Budget FY2013 - \$250,000. Year to date Business License Receipts are \$21,125. Year to date Unloading License receipts are \$7,750.

Expenses: Year to date Street Repair and Maintenance Expenses is \$31,459. Total budget for FY2013 is \$37,851. Year to date expenses related to the Main Street Phase II Project are \$249,264. The Main Street Project is now closed. Police overtime is \$4,637 over budget and is offset by a reimbursement of \$4,283.

Water and Sewer Balance Sheet and Income Statements were provided for commission. The year to date water revenue is \$3,116,280 which is \$100,387 under budget. Year to date meter set revenue of \$73,600 is \$19,900 under budget. Year to date Sewer Revenue of \$305,245 is \$17,422 under budget. Year to date Sewer Impact Fees of \$15,000 are \$18,000 under budget.

Expenses: Year to Date Louisville Water Expense of \$913,259 is \$131,741 under budget. The Road Aid Fund balance is currently \$110,527.

Mr. McConnell included two scenarios for Ordinance 339 which is the Budget FY 2013-2014. The only difference in the second scenario is in the Municipal Road Aid Fund for street expenses. We originally approved \$75,000 for amount expended for Maple Street. The second scenario is for \$98,019 expended in case we over expend on Maple or want to do other areas.

The commissioners decided to approve the \$98,019. This also served as the first reading of Ordinance 339.

Mr. McConnell presented Ordinance 340 which is amending the budget for the City of Taylorsville for the Fiscal Year 7/1/2012 through 6/30/2013. This served as the first reading of Ordinance 340 ordinance.

A meeting is scheduled for June 13, 2013 at 4:00 for the second reading of these Ordinances.

Mr. McConnell stated that the insurance premium revenue is down. He also stated that water loss was down due to water line replacement.

Public Safety

Police – Chief Toby Lewis reported that the department was involved in busting a Meth Lab on Main Street with the help of KSP and the fire department.

Chief Lewis and some of the City Officers attended the funeral for Nelson County Officer Jason Ellis who was killed. He said that Nelson County really appreciated the help. Chief Lewis also thanked Country Mart for donating water, Robbie with MicZee's Ice for bringing ice and the fire department for bringing the water to the cemetery for everyone. Mayor Pay commended Chief Lewis for putting his heart and soul into his job and the community.

Chief Lewis had looked over the area at the sewer plant were the department would like to have a firing range. He said everything is ready to go; he needs someone to pick up some railroad ties that have been donated to the department.

The FBI has some openings for a class on how to recognize explosives. Officer Wills will be attending. There is no cost to the city.

There is also a class in Elizabethtown for Officers involved in Crashes that Chief Lewis would like to send an officer too. This also would be at no cost to the city.

Chief Lewis is looking at the Ordinance pertaining to the parking on Main Street. He stated it should be 2 hour parking. He would like to see what the commission would like to do as far as looking at the ordinance again, maybe just having 2 hour parking in the business district or to adjust the ordinance to include the business district.

The COPS Grant may not be submitted in time. Chief Lewis is trying to finish it by the deadline.

Fire – Chief Nation ask the commissioner to allow the fire department to close off Water Street from Back Alley to the end of it August 31, 2013 from 9:00 pm to 10:30 pm for fireworks for the department's 100th Anniversary Celebration. **Motion was made by Commissioner Spears and seconded by Commissioner Proctor to allow fire department to close off Water Street for the fireworks display. Motion carried 5-0.**

Chief Nation asks the commission to consider reallocating \$1,407.24 of the \$3,000 that the city donated for the monument, to be used for fireworks. **Motion was made by Commissioner Proctor to reallocate \$1,400/\$1,500 to help with the fireworks subject to the legal opinion of city attorney.** After some discussion, Commissioner Proctor withdrew his motion. **Motion was made by Commissioner Proctor and seconded by Mayor Pay to approve the difference in donated funds toward the monument to go to the fireworks.** Motion carried 5-0.

Utility

Water – Contract Renewal – Answering Services

Public Works Director Harold Compton explained the services that Marlene Cranmer provides. She receives phone calls every hour of the day or night when there is a main break. Mr. Compton would like to renew her contract for two years. **Motion was made by Commissioner Spears and seconded by Commissioner Redmon, per Mr. Compton recommendation, to renew answering services contract with Marlene Cranmer for two (2) years.** Commissioner Spears, Commissioner Proctor, Commissioner Ingram and Commissioner Redmon voted in favor. Mayor Pay opposed. Motion carried 4-1.

The Water Quality Reports (CCR Reports) has been put on a website by Rural Water for electronic delivery. Labels will be placed on the back of the billing cards in June to notify customers where they can find the report. **Motion was made by Mayor Pay and seconded by Commissioner Proctor to publish a public notice in the Spencer Magnet for the Water Quality Report.** Motion carried 5-0.

Sewer – Mr. Compton stated that they would need 125 feet of extra fencing and gravel at the sewer plant. It would be at an additional cost. This project will be completed soon and then they will move to the project at Highview.

Mr. Compton handed a list of projects he would like for the commission to look at and maybe prioritize of what order they would like to see these projects completed.

General Government

There was no new business for general government.

Other New Business

There was no other new business at this time.

Item #10– Legal (City Attorney)

There was no Legal business at this time.

Item #11 – Elected Official Comments (Mayor & City Commissioners)

There were no comments from the Mayor or Commissioners at this time.

Item #12 – Adjourn to Executive Session

Motion was made by Commissioner Proctor and seconded by Commissioner Spears to adjourn to Executive Session under provisions of KRS 61.810(1) (b) Deliberations on the

future acquisition or sale of real property by a public agency (c) Discussions of proposed or pending litigation against or on behalf of the public agency (f) Discussion or hearings which might lead to the appointment, discipline, or dismissal of an individual employee. Motion carried 5-0.

Item #13 – *Return to Open Session*

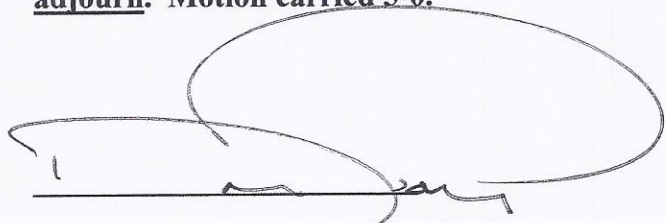
Motion was made by Commissioner Proctor and seconded by Commissioner Spears to return to open session. Motion carried 5-0.

Motion was made by Commissioner Spears and seconded by Commissioner Proctor to approve leave without pay for Roxann Thompson from Monday, June 17th thru Friday, June 21st. Motion carried 5-0.

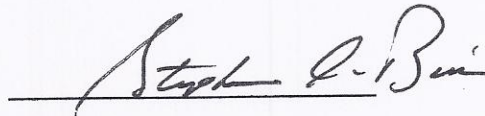
Motion was made by Commissioner Spears and seconded by Commissioner Proctor to allow employees Rick Jewell and Alfreda Currie to maintain annual leave balances in excess of the limit noted on the personnel policy until it is managed to the proper level. Motion carried 5-0.

Item #14- *Adjourn Meeting*

Motion was made by Commissioner Spears and seconded by Commissioner Proctor to adjourn. Motion carried 5-0.



Don Pay, Mayor



Stephen A. Biven, City Clerk